

- **Zoom Meeting Etiquette:**

- *(This is the place where I will put the recording from today's class.)*
- **Schedule:** My initial thought - and I'm learning along with you - is to structure class in much the same way that we already do.
- **Restroom:** Use it before class in the 15 minute break. If you must go, don't just get up and wander away from your screen. Ask permission.
- **Eating:** It is considered rude to eat while in a virtual meeting. Don't be that person.
- **Noise:** Leave your mic muted most of the time. Humans make far more noise than you realize. It is very distracting. I don't want to have to talk over your heavy breathing, your lips smacking, or the sound of the mint in your mouth. Likewise, you shouldn't have music playing in the background. Silence your phone chimes. Don't enter the channel/chat acting like a Twitch streamer. Things like that. I will not hesitate to remove you if you are not on task. This is your chance to impress me with your maturity and your ability to handle technology correctly.
- **Video:** I expect to see you in front of the screen unless I ask you to move away from Zoom. I have spent years online in different roles (virtual meetings, gaming, interviews, etc.). It is painfully apparent when you are in front of a camera, but not paying attention to what is going on. When your body is pointed away from the screen, it is pretty obvious you are looking at something else (most likely your phone). Again, I will not hesitate to remove you if you are not on task.
- **Screen Sharing:** I am going to leave this feature available to you. It will be very handy down the road. I want you to treat it just like the Apple TV in the classroom. You don't randomly get on AirPlay and boot teachers off. Only share your screen when directed to do so.
- **Break Out Rooms:** I do plan to use these. You are responsible for your online behavior. You have been given years of Digital Citizenship in Access. Use it.